Pages in Canvas:
A How-To Guide for Faculty

Created by the Center for Teaching & Learning (CTL)

Pages can be added to a Canvas course or group to store content, including text, links, images, and other multimedia. Pages can be used as the Home Page for a course or to organize course materials and resources. In Canvas, Pages are the components that make up your course modules. Some examples of Pages are Content pages, Resource pages, and Wiki pages.

For an overview of Pages, check out the Pages Overview Video.

Creating a Page

➢ Once you are in the course where you'd like to add a Page, click on the Pages link in the Course Navigation menu on the left
➢ To add a new page, locate and click the **Add Page** button
  ❖ You may need to click the **View All Pages** button first, if you've already created Pages
➢ Give your page a title. This is the name that will display at the top of the page and in lists of pages or Modules
➢ Add text, media, and other instructional content using the Rich Content Editor. The Content Selector panels on the right allow you to link directly to other Pages, Assignments, and Files in your Canvas course
➢ Be sure to save your work!
  ❖ To save the Page as a draft, click the **Save** button
  ❖ To make the page available to learners, publish the page by clicking the **Save & Publish** button

For a walk-through with step-by-step screenshots, see the How do I create a new page in a course? Guide.

Page Index page

➢ After Pages have been added to a course, they will display in the Pages Index, which you can access by clicking **Pages** in the course navigation menu and (if necessary) clicking **View All Pages**

- The Pages Index displays Page titles, creation dates, the dates of last edit, and, if selected, the to-do date
    - To sort any of these columns in ascending or descending order, click the arrow next to the header
- You can publish or unpublish a Page from the index by clicking the **Publish** icon
- Click the **Options** icon (three vertical dots) to edit, delete, or duplicate the Page
    - The Options menu also includes a history of Page revisions, in case you need to revert to a previous version

For a walk-through with step-by-step screenshots, see the How do I use the Pages Index Page? Guide.

Setting a Page as the Front Page

- The Front Page option in Canvas allows you to set a page as the Course Home Page (the first content students see when they enter your course)
    - To set a Page as the Front Page, click the **Options** icon and select the **Use as Front Page** link
        - The selected front page displays initially when a user clicks on the Pages link in Course Navigation
        - Once selected, a Front Page tag displays next to the page title
    - You can choose the Home Page for your course from the course Settings

For a walk-through with step-by-step screenshots, see the How do I set a Front Page in a course? Guide.

Canvas Help

- Call the Canvas Help Desk: (267) 666-6253
- Chat live with Canvas support: cases.canvaslms.com/liveagentchat
- Visit Jefferson's Canvas website: canvas.jefferson.edu
- Reach out to campus-specific support
    - Center City: Contact the CTL's Educational Technologies team at EdTech.Support@lists.jefferson.edu or call (215) 503-2830
    - East Falls: Contact the East Falls Help Desk at HelpDesk@philau.edu or call (215) 951-4648